



Guggenheim HSA Event Deposit Form

This form is to be filled out at the end of a fundraising event.

Event: _____ Date: _____

Chair people: _____

Please count and separate all coins, bills, and checks.
(remember that all coins must be wrapped)

Checks

Total number of checks: _____
Total dollar amount of checks (include tape, if available): _____

Bills:	Number of Bills	Total \$ Amount
\$100	_____	_____
\$50	_____	_____
\$20	_____	_____
\$10	_____	_____
\$5	_____	_____
\$1	_____	_____

Total Bills _____

Coins	Number of Coins	Total \$ Amount
Quarters	_____	_____
Dimes	_____	_____
Nickels	_____	_____
Pennies	_____	_____

Total Coins _____

Total Event Deposit: _____

Was any revenue derived from raffles or silent auction? (Yes / No) _____
Did any one person pay more than \$75 for one or more admission tickets to this event? (Yes / No) _____

IF YES TO EITHER OF THE ABOVE YOU MUST ATTACH TICKET, RAFFLE AND AUCTION SUPPLEMENT

Signature of Event Chair: _____